



ELDERSLIE HIGH SCHOOL

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HILDER STREET,
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Dear Parents/Caregivers,

School photo day is on **Tuesday February 12, 2013**. As this day is close to the start of term, envelopes are not finalised, you will receive these prior to the day. Photographs range from group only- \$25, to group and individual packages – \$34 to \$50.

The photographers have asked us to remind you of the following details so that the photography sessions will run as smoothly as possible:

- **Year 12** students are photographed in their class/year group regardless of whether or not they are purchasing photographs. All **other years** will have a composite photo presentation.
- After their year photo, **Year 12** students proceed to the portrait photographer. **Other year groups will go straight to the portrait photographer.**
- **All students are photographed** for individual portraits whether they are placing an order or not. This will be used to produce student ID cards.
- All students in **Years 7, 11 and new enrolments will automatically receive a new photo ID card.** Students in other years who have lost or damaged cards must see Ms Crossingham in the PDHPE staffroom **before the photo day**. Cost of a replacement card, for years other than Year 7 and Year 11, is \$6. This \$6 must be paid before the card will be issued.
- Late orders can be accepted after photo day only if the student is present on the day. Families are able to place a late order by contacting Academy directly on their Customer Care number- **1800 816 224**. (Postage costs do apply)
- Neither the photographers nor the front office can **give change on photo day**. Please have the correct money in the order envelope.
- Family photos can be ordered. These will be taken at lunchtime. A separate order form must be used and it should be collected from the front office before photo day.
- Promises to pay later are **not accepted**.
- Please ensure that on school photo day your child is in **full summer uniform**. Please follow all uniform guidelines including the wearing of jewellery, facial piercing, shoes, minimal makeup and undershirts etc.
- **If you have any questions or concerns before or after school photo day, you can contact Academy directly on their Customer Care number- 1800 816 224.**

I hope this clarifies any questions you may have. Unfortunately, we are not able to reschedule the times for photos during the day to meet individual needs. Attached is the schedule for photo day for those parents attempting to make appointments for their child on this day. Thank you in anticipation of your cooperation.

Ms. Z Crossingham
Head Teacher PDHPE Faculty
2013 School Photography Coordinator