



## ELDERSLIE HIGH SCHOOL

### UNIFORM POLICY

Reviewed July 2019

#### **Rationale:**

A uniform embodies the spirit, pride and values of a school. The appearance of students reflects the image of our school and has a significant impact on the way we are viewed by our school community and the general public. The wearing of school uniform is supported strongly by the Elderslie High School community (students, staff and P&C) and is a symbol of pride in the school. As such, a high standard of personal presentation is expected of all Elderslie High School students.

The Elderslie High School uniform policy was developed by the school in accordance with Department of Education School Uniform Policy. The policy of the school will be reviewed annually to ensure that school uniform is consistent with Work Health and Safety, anti-discrimination and equal opportunity legislation.

The school has established a uniform policy which serves to:

- Foster and enhance perceptions of the school within the wider community
- Enhance morale, team spirit and pride in the school
- Ensure students are safely dressed for all school activities
- Encourage equity among students and develop an understanding of the importance of personal neatness, presentation and self-discipline
- Identify non-school children on the site

#### **Context:**

Elderslie High School is a comprehensive high school with approximately 1000 students. The school is built on sloping land. It has a well-developed landscape with many natural trees and features. There are many stairs, steps and sloping pathways. Rain and dry periods cause the soil to constantly move, changing the stairs and steps. Trip hazards and uneven surfaces are a constant feature of the landscape. Concrete, asphalt, soil and grass mean that care is required when moving about the school. Therefore, fully enclosed, leather shoes are required to minimise the risk of foot injuries as a result of trips and falls.

Elderslie High School also follows Department of Education policies on uniforms as outlined below.

The NSW Department of Education (DoE) *School Uniform Policy* ([link in appendix](#)) requires schools to develop and implement school uniform policy and requirements that:

- is developed and reviewed collaboratively with the school community
- meets agreed community standards
- adheres to legislative requirements for students' health and safety (WHS Act NSW 2019)
- adheres to NSW Anti-Discrimination Act 1997
- adheres to relevant DoE policy including Work Health and Safety Memorandum to Principals, Protection from the Sun: Guidelines to Assist in Implementing the Student Welfare Policy, Code of Conduct
- is communicated with parents, carers and students.

It is a mandatory requirement from the Department of Education that students carrying out practical activities, including the use of chemicals or equipment are to wear enclosed leather shoes.

Elderslie High School uniform also assists in the supervision of students as they can be clearly distinguishable from non-students or intruders and play an important safety role in the playground.

## UNIFORM CODE FOR ELDESLIE HIGH SCHOOL

There is an expectation that students will comply with the dress requirements and that valuable school time will not need to be diverted to following up on breaches of school uniform policy.

**NOTE: Uniform is compulsory at Elderslie High School. Students not able to wear uniform on a particular day must bring a note from home explaining the situation. A suitable replacement may be offered.**

### JUNIOR GIRLS' UNIFORM

<b><u>Shoes</u></b>	Plain black enclosed laced-up <u>leather</u> shoe. Laces to be black (same as shoe). Canvas, mesh or ballet style shoes, or shoes with patterns, white or any other colour trim other than black/brown are unacceptable. Refer to school website for photos of approved footwear.
<b><u>Socks</u></b>	Plain, white ankle-length socks or black stockings.
<b><u>Shirt</u></b>	Lemon, button-up blouse with short sleeves with EHS logo.
<b><u>Shorts</u></b>	Dark brown tailored shorts.
<b><u>Long Pants</u></b>	Dark brown. No jeans or corduroy.
<b><u>Skirt</u></b>	Pleated brown tartan skirt.
<b><u>Dress</u></b>	Tartan dress.
<b><u>Jumper</u></b>	Dark brown with EHS logo.
<b><u>Jacket</u></b>	Dark brown jacket with EHS logo.
<b><u>Scarf</u></b>	Plain dark brown or cream.

***All uniform items are available from the school uniform shop.***



### JUNIOR BOYS' UNIFORM

<b><u>Shoes</u></b>	Plain black enclosed laced-up <u>leather</u> shoe. Laces to be black (same as shoe). Canvas or mesh, or shoes with patterns, white or any other colour trim other than black/brown are unacceptable. Refer to school website for photos of approved footwear.
<b><u>Socks</u></b>	Plain, white ankle-length socks.
<b><u>Shirt</u></b>	Yellow/lemon, brown collar with short sleeves with EHS logo.
<b><u>Shorts</u></b>	Mid-college grey shorts, no outside pockets.
<b><u>Long Pants</u></b>	Mid-college grey. No corduroy, cargo or tracksuit pants.
<b><u>Jumper</u></b>	Dark brown with EHS logo
<b><u>Jacket</u></b>	Dark brown jacket with EHS logo
<b><u>Scarf</u></b>	Plain dark brown or cream

***All uniform items are available from the school uniform shop.***



## SENIOR GIRLS' UNIFORM

<b><u>Shoes</u></b>	Plain black enclosed laced-up <u>leather</u> shoe. Laces to be black (same as shoe). Canvas, mesh or ballet style shoes, or shoes with patterns, white or any other colour trim other than black/brown are unacceptable. Refer to school website for photos of approved footwear.
<b><u>Socks</u></b>	Plain, white ankle-length socks or black stockings.
<b><u>Shirt</u></b>	White shirt, tartan collar trim.
<b><u>Long</u></b>	Mid-college grey, tailored.
<b><u>Pants</u></b>	
<b><u>Skirt</u></b>	Pleated brown tartan skirt.
<b><u>Dress</u></b>	Tartan dress.
<b><u>Jumper</u></b>	Dark brown V-neck with EHS logo.
<b><u>Jacket</u></b>	Dark brown jacket with EHS logo.
<b><u>Jersey</u></b>	Only for current Year 12
<b><u>Scarf</u></b>	Plain dark brown or cream.

*All uniform items are available from the school uniform shop.*



## SENIOR BOYS' UNIFORM

<b><u>Shoes</u></b>	Plain black enclosed laced-up <u>leather</u> shoe. Laces to be black (same as shoe). Canvas or mesh shoes, or shoes with patterns, white or any other colour trim other than black/brown are unacceptable. Refer to school website for photos of approved footwear.
<b><u>Socks</u></b>	Plain, white ankle-length socks.
<b><u>Shirt</u></b>	White shirt with school name.
<b><u>Shorts</u></b>	Mid-college grey shorts, no outside pockets.
<b><u>Long</u></b>	Mid-college grey. No corduroy, cargo or tracksuit pants.
<b><u>Pants</u></b>	
<b><u>Jumper</u></b>	Dark brown with EHS logo.
<b><u>Jacket</u></b>	Dark brown jacket with EHS logo.
<b><u>Jersey</u></b>	Only for current Year 12
<b><u>Scarf</u></b>	Plain dark brown or cream.

*All uniform items are available from the school uniform shop.*





## **SPORT / PE UNIFORM (BOYS & GIRLS)**

<b><u>Shirt</u></b>	Sport polo shirt with logo
<b><u>Shorts</u></b>	Brown school sport shorts/school tracksuit pants
<b><u>Shoes</u></b>	Appropriate sports shoes (Refer to school website for suitable styles)
<b><u>Socks</u></b>	<b>NO</b> canvas, <b>NO</b> Rabens, <b>NO</b> Volleys, <b>NO</b> Vans, <b>NO</b> Converse or similar styles White Socks

*All uniform items are available from the school uniform shop.*



## **FORMAL SCHOOL REPRESENTATION**

**Girls** - Blazer, regular school shirt, skirt, stockings

**Boys** – Blazer, white business shirt, tie, fitted trousers, belt





## SCHOOL SHOES SUITABLE FOR ELDERSLIE HIGH SCHOOL

**COVERED + LEATHER + SUPPORTIVE + PROTECTIVE**

### IMPORTANT NOTE TO PARENTS:

- The DoE Work Health and Safety regulations requires all students to wear endorsed black leather school shoes (ballet or slip-ons are not permitted)
- On days where students have PDHPE practical lessons, they need to bring their sports shoes in their bags and change before the class
- On sport days (Wednesday), sports uniform and sport shoes (only) are required

### Girl's Examples:



### Boy's Examples:



### Please note:

The following shoes **do not** comply with Education Department's OH&S guidelines.



## SCHOOL SPORT SHOES SUITABLE FOR ELDERSLIE HIGH SCHOOL



## GENERAL UNIFORM REQUIREMENTS:

1. In cold weather, the school jacket may be worn each day over the school sloppy joe or jumper. Hoodies are not acceptable.
2. **T-shirts** that show as undergarments, should be yellow or white and not visible through outer garments or hang below sleeve or hemline.
3. **PE:** Normal uniform must be worn to school and students are to change into their PE uniform for the lesson and again into their school uniform after the lesson.
4. **Wednesday Sports Day:** Students are either in full PE uniform or full school uniform. Senior students who no longer participate in Sport are to wear full school uniform.
5. It is a WHS requirement that students wear **fully enclosed firm leather school shoes with a leather tongue**.
6. In line with Department of Education policy, any parents who wish to negotiate alternative uniform options within our uniform range should contact the school.
7. Students out of uniform are to bring a note from home explaining the situation. The DEAR teacher will issue a uniform pass for that day and a suitable replacement may be offered. Parental notes for hoodies are not acceptable.

Students issued with a uniform pass are not to be:

- school office duty messengers
- permitted to attend school excursions where uniform is a requirement
- involved in school presentations.

## UNIFORM SUPPLIERS

Elderslie High School has an on-site uniform shop.

## PLEASE DO NOT PURCHASE ALTERNATE ITEMS OF CLOTHING

If you cannot find a uniform item **DO NOT BUY an alternate item** even if it is close to school uniform. Most of the variations in our uniform code come from this problem. It occurs because of fashion pressure or the item being out of stock. Families who make a “close enough is good enough” choice are contributing to a lowering of the standard of our uniform policy and may produce variations across our school. It contributes to an undesirable cycle which gathers pace as students see non-uniform items being worn.

## JEWELLERY

Jewellery (including piercing) is to be unobtrusive. If in doubt contact the Principal, Deputy Principals or a Head Teachers. For safety reasons, earrings must be either small studs or small sleepers. Large ear jewellery is unacceptable. Facial piercing is discouraged, however any piercings should be minimal and adhere to WHS requirements.

## MAKEUP

Makeup is to be **unobtrusive**. There is to be no excessive use of bright lipstick, heavy eyeliner, eye shadow, nail polish, etc.

## HAIR

Headbands, ribbons or scrunchies should be in a plain colour. For practical classes, hair is to be worn in a way that meets WHS requirements.

## APRON

An apron, approved by the subject Head Teacher, must be worn for practical classes such as Food Technology, Technology Mandatory and Industrial Technology etc. The aprons must not be plastic coated. Students studying Hospitality have a mandatory uniform that is to be purchased from their class teacher.

## CREATIVE AND PERFORMING ARTS

Black CAPA shirts and black pants can be worn only when participating in CAPA performances.

## LAB COATS

All Science students will be required to wear lab coats during practical lessons.

## YEAR 12 JERSEY/JACKET

The style, graphics and colour scheme of the jersey/jacket is designed in consultation with the students, their Year Adviser, DP and Principal. The jersey/jacket may be worn from the commencement of Term 1 of their final calendar year at the school. The jersey/jacket cannot be worn for formal assemblies.

### **Under the School's Positive Behaviour Learning (PBL) focus the following responsibilities exist:**

1. The **student** is responsible for:
  - Following the Elderslie High School Uniform Policy at all times.
  - Wearing full Elderslie High School uniform to and from school and when engaged in school activities out of hours.
  - Abiding by Work, Health and Safety legislation by wearing fully enclosed leather shoes.
  - Bringing a note from parent/caregiver when out of uniform, explaining the situation and presenting this to their DEAR teacher.
  - Obtaining an out-of-uniform pass from the DEAR teacher when not wearing correct uniform
  - Showing the pass to any teacher who requests to see it.
  - Wearing the correct PE uniform on sports days.
  - Changing in and out of correct PE uniform for PE lessons.
  - Wearing appropriate sports shoes on sport days and changing into correct shoes for PE lessons.
  - Bringing the approved apron and equipment to TAS lessons.
  - Wearing the lab coat during practical Science lessons.
  - Following all teacher instructions with regard to the uniform policy.
2. **All staff** are responsible for:
  - Modelling dress standards in keeping with the Code of Conduct.
  - Following the school's uniform monitoring procedures to support the correct wearing of uniform.
  - Making SENTRAL entries indicating "out-of-uniform" on PxP rolls marked each lesson.
3. **Head Teachers** monitoring uniform are responsible for:
  - Checking DEAR groups each morning to support DEAR teachers issuing uniform passes.
  - Recording frequency of non-compliance with or without a note from parent/carers in uniform monitoring booklet.
  - Counsel students who are not following the uniform policy.
  - Generating letters to parents/carers and for executive detention.
  - Referring unsafe uniform issues or students who are frequently non-compliant with uniform policy to the senior executive.
  - Explicitly reinforcing to students at Assemblies, DEAR and Year meetings that correct wearing of uniform is valued by the school and is a positive part of belonging to Elderslie High School.
4. The **Uniform Co-ordinator** is responsible for:
  - Annually reviewing the school uniform policy collaboratively with the school community.
  - Providing Head Teachers with uniform monitoring booklets.
  - Keeping the school community informed in all matters relating to uniform policy and procedures.
  - Providing parents, carers and students with the policy and uniform requirements.
5. **Senior Executive** are responsible for:
  - Ensuring that students are encouraged to wear school uniform that meets agreed community standard and adheres to legislative requirements.
  - Supporting staff in implementation of the uniform policy.
  - Reviewing applications for Student Assistance where families require financial support, as required.
  - Communicating with parents/carers as necessary.

## Elderslie High School Strategies and Procedures for Monitoring of Uniform

Correct wearing of uniform is valued by Elderslie High School and is a positive part of belonging to our school. Wearing correct uniform is explicitly reinforced to students at Assemblies, DEAR, Year meetings and part of the **Positive Behaviour for Learning (PBL)** program lessons. **Uniform encouragement strategies** are employed for the following reasons:

1. Students look neat and tidy to show that they take pride in their appearance.
2. Students are acknowledged by the school and the community and are rewarded through commendations.
3. Students may participate in extra-curricular activities such as excursions.
4. Students develop skills in meeting safety expectations that are important in working life.

### Procedures for Students NOT wearing correct uniform (with or without a note)

- a. In DEAR, the student is issued with a uniform pass, being out of uniform is recorded by the DEAR teacher on SENTRAL, recorded by the Head Teacher in their uniform monitoring book and the student is counselled and alternative uniform provided from clothing pool.
- b. On the **third occasion**, the Head Teacher monitoring uniform sends a letter to the parents/carers, generated through SENTRAL.
- c. On the **fourth occasion**, the Head Teacher monitoring uniform generates an executive detention letter.  
**Note:** Student may not receive a PBL Certificate at their Recognition Assembly.
- d. On subsequent occasions the student is referred to the Deputy Principal for further action.
- e. Ongoing uniform breaches may impact future invitations to school events.

### Students in unsafe clothing, totally out of uniform or inappropriately dressed

- a. Sent immediately to Deputy Principal.
- b. Parents may be contacted by Deputy Principal.
- c. SENTRAL entry, uniform letter may be generated.
- d. Alternative clothing provided by parent/carer or from uniform pool.
- e. Alternative program made available by the school if alternative uniform not available.

Appendix (links to documents):

<https://education.nsw.gov.au/policy-library/policies/school-uniform-policy>

### Attachments

- Information postcard for new enrolments
- School Diary outlining the uniform specifications for Juniors, Seniors and Sport/PE
- The Elderslie High School letter for out of uniform.